

## Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.  
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### Minutes of the meeting held on Wednesday 9 November 2016 in St Mary's Church Ennerdale Bridge

#### Present

Cllrs Denham-Smith (MD-S) – Chairman

#### Councillors

Ian Topping (IT), Cath Mc Mullen (CM), Ric Outhwaite (RO), Chris Ayling (CA) Bridget Johns (BJ)

#### Also in attendance

Rev. Ian Parker (IP), Susan Denham-Smith –Clerk (SDS), Muir Lachlan (ML)  
Mike Watts (MW) and Chris Abbott (CA) First Responders

86/11/16	<p><b>Apologies for Absence</b></p> <p>Resolved that apologies from Councillor Ian Topping be received and the reasons noted</p>	ACTION
87/11/16	<p><b>Declarations of Interest</b></p> <p>Resolved it be noted that Cllr MD-S declared an interest in the Clerk's employment and expenses negotiations.</p>	
88/11/16	<p><b>Minutes of the Parish Council Meeting Held on 14 September 2016</b></p> <p>Resolved that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 14 September 2016 be confirmed as a true record and signed by the Chairman.</p>	
89/11/16	<p><b>Public Participation</b></p> <p>Representatives of the First Responders covering the Ennerdale area gave a presentation on the work they do and the case for siting a Defibrillator in the Ennerdale Village, including the need for funds to carry this out. Options will cost in the region of £1800 + £130/year insurance or through a charitable trust at £800 per year.</p> <p>Resolved to investigate the viability of supporting this scheme by:</p> <ul style="list-style-type: none"> <li>• Offering funding from PC</li> <li>• finding match-funding (Copeland BC/ Heritage lottery)</li> <li>• Investigate finding a location for the defribulator</li> </ul>	BJ
90/11/16	<p>A request by Mike Watts for financial support for the upkeep of St Mary's Churchyard</p> <p>Resolved:</p> <ul style="list-style-type: none"> <li>• to support this request in principle following a formal application in writing to confirm the position</li> </ul>	MW
91/11/16	<p><b>Progress Reports</b></p> <p>Resolved that the Clerk's Report be accepted with the</p>	

	<p>following actions to be completed:</p> <ul style="list-style-type: none"> <li>• ACT form filled out and submitted on receipt of invoice from St Mary's Church room hire</li> <li>• Employment Contract and ancillary expenses to be agreed by a sub committee noting the Chair's declaration of interest.</li> <li>• Purchase of Laptop and Scanner printer in line with Transparency Fund application. This was noted at no cost to the council.</li> <li>• Letter to Smeatons Estate Agents in Cockermouth to seek to re-invoice payment of knottweed spraying.</li> <li>• Cllr Knowles to be contacted to speak at PC meeting 11 Jan 2017</li> <li>• Contact The Shepherds Arms Hotel/David Bechelli (CBC) to confirm the location and size requirement for the sand bag storage</li> <li>• Payroll Service with Cumbria Payroll Services to be set up</li> </ul> <p>There were no planning applications to consider.</p>	<p>All actions SDS Except Employment Contract (IT/SDS)</p>
92/11/16	<p><b>Resolved</b> Cllr MDS should return questionnaire to National Grid (North West Coast Connections – NWCC).</p>	<p>MD-S</p>
93/11/16	<p><b>Resolved</b> that Cllr Outhwaite would:</p> <ul style="list-style-type: none"> <li>• continue representing the PC with Wild Ennerdale and their work on the Forestry and Stewardship Plans for the Valley</li> <li>• be the point of contact in the PC for West Coast travel Plan</li> <li>• progress the preparation and submission of the planning application for the Off-road Footpath</li> <li>• follow up on a request for a base-line ecology report which was being prepared by UU</li> <li>• bring attention to UU about the unacceptable state of the bridge regarding the skirting and surface water washing into the river.</li> <li>• continue discussions with CCC regarding the extent of the County Highway and the implications that might have on the footpath project</li> <li>• prepare a statement of intent for the footpath project to be presented at the next E&amp;KPC meeting</li> <li>• present the cost of the planning fee for the footpath project at the next meeting.</li> </ul> <p>In addition</p> <ul style="list-style-type: none"> <li>• the E&amp;KPC will in principal support the payment of the planning fee in support of the planning application for the offroad footpath</li> <li>• and delegate the authority for pursuing the submission of funding applications if required.</li> </ul>	<p>All RO</p>
94/11/16	<p><b>Resolved</b> the Parish Council are hosting a Digital Inclusion meeting on 29 November at the Ennerdale Centre at 7-9pm about fibre broadband coming to the village. PC will pay for the room hire. All councillors to assist with delivering</p>	<p>All</p>

	postcards door to door.	
95/11/16	<b>Resolved</b> that the PC will use the meeting to promote the activities of the PC and advertise the vacancies on the Council	All/SDS/MD-S
96/11/16	<b>Resolved</b> the change of signatories on the bank account will be complete with Cllrs CM, MD-S and IT. Once forms have been filled in by MDS, Cllr IT will have to sign then and Cllr MD-S return them to the Nat West Bank in Whitehaven.	MD-S/IT/SDS
97/11/16	<b>Resolved</b> for Community Led Planning draft Issues and Aims document to be ready to be sent out for consultation with CBC/LDNP and other bodies by the start of next year with a view for publishing by June 2017.	BJ
98/11/16	<b>Resolved</b> that the timetable, summary of questionnaire and associated documents should be presented on the web site.	IT
99/1/16	<b>Resolved</b> the need to follow up on the neighbourhood watch membership as the form sent out required a reply from current as well as new members.	IT/IP
	<b>Highways Issues</b>	
100/11/16	The report from ML on actions required to be taken in liaison with Kevin Cosgrove CCC highways was accepted. It was <b>Resolved</b> not to support a request for funding to restore the old county finger posts.	
	<b>Clerk's Contract of Employment</b>	
101/11/16	In the absence of IT it was <b>Resolved</b> for IT and SDS to formalise the current draft Contract and seek assistance from CALC to complete it and enquire about how holiday pay should be calculated.	IT/SDS
	<b>Council Finance</b>	
102/11/16	<b>Resolved</b> to sign and return to the bank Business Banking Trading Activity Review Form	CM/SDS
	<b>Resolved</b> change of signatories and banking address to the Clerk's home address (see 96/11/16 above)	
103/11/16	<b>Resolved</b> to accept Clerk's expenses (£184.60 for training course based on Local Government based on the recommendations of NJC CAR ALLOWANCES 2010/11 at £0.65 per mile) and also make payments to St Mary's community centre (£129.00 for room hire) and the Rivers Trust (£75 for Knotweed spraying). It is noted that the Rivers Trust invoice will be re-presented to Smeaton's Estate Agents for payment by the land owner.	SDS
104/11/16	<b>Resolved</b> to defer the Bank Reconciliation to a time when a Bank statement is available. It was accepted that the provisional Bank Reconciliation did tally with the List of Account Balances printed out at Nat West for Cllr McMullen on 2 November 2016 as £9,356.26, giving a final balance	SDS/MD-S

	<p>taking into consideration the payments agreed at 103/11/16 of £8,967.66.</p> <p style="text-align: center;"><b>Budget</b></p> <p>105/11/16 <b>Resolved</b> to amend the budget as attached appendix 105/11/16a to reflect the agreement to support an application for a Defibrillator in the community and the planning application for the new footpath including consideration for the insurance for the MUGA.</p> <p>106/11/16 <b>Feedback from Other Meetings Attended (to be renamed Councillor Matters in future minutes)</b>  <b>Cold Fell action Group</b></p> <ul style="list-style-type: none"> <li>• The volume of traffic had reduced to below 9000 journeys per week and speeds remained under 40mph. People who speeded averaged 42mph.</li> <li>• Kevin Cosgrove reported no firm proposals for the road becoming 'access only', but would be meeting with Cllr Knowles to discuss his recent comments on this matter and would report back to the group. .</li> <li>• Bob Jones reported that Ponsonby's Parish Council had identified, and were arranging for, a number of persons to be trained to use the speed gun.</li> <li>• There were no injured animals and a couple of RTA's causing minor injuries had been reported.</li> <li>• The question was raised whether the group covered all the way to Lamplugh. The aim was to cover this area but it did not happen in practice.</li> </ul> <p><b>Items for next meeting</b></p> <ul style="list-style-type: none"> <li>• Defibrillator</li> </ul> <p><b>Date of the Next Meeting</b></p> <p>The date for the next scheduled meeting is confirmed as <b>Wednesday 11 January 2017 at 7pm</b></p> <p><b>Meeting Closed at 21:25</b></p> <p><b>Chairman</b>.....</p> <p><b>Date</b>.....</p>	<p>SDS</p>
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